

CERTIFICATE

Certified that:

1. Government vehicles were not used for performing the journeys for which mileage has been claimed .
2. I was actually present in the camp during the period for which D.A has been claimed in the bill.
3. I was not on casual leave on the day(s)on which D.A has been claimed in the bill.
4. The distance by road for which mileage has been claimed in the bill is as per rates prescribed in T.A. Rules.
5. I travelled in the class of accommodation to which I am entitled by Rail/Air and the railway/Air fare claimed by me has actually been paid.
6. T.A claimed in the bill was not drawn before.

Station:

Date: **Signature of the Government Servant**

Certified that i have after scrutiny of the bill required under Rule 65-satisfied myself that the claim preferred is to the best of my knowledge and belief correct.

Head of Account :.....
 Provision :.....
 Expenditure including this Bill :.....
 Balance :.....

Signature and Designation of the Controlling Officer

Passed for Rs.....(Rupees.....)only-

Signature and Designation of the Drawing Officer

Pay Rs.....(Rupees.....)only-

Superintendent.

**Account Officer.
P& Account Office**

**GOVERNMENT OF SIKKIM
TRAVELLING ALLOWANCE BILL**

Voucher No.....
Date.....

1. Journeys of different kinds should not be entered in the same column. Only one kind of allowance should be filled in the same line and amount indicated should be correct.
2. Fraction of a kilometer for any one journey be ignored.
3. When the first item of a Travelling Allowance Bill is a halt the date of commencement of that halt should be stated in the 'Remarks' column.

For use in Accountant General's Office
 Admitted for As
 Objected Rs.....
 Reason for objection(s)

Section Officer

Accounts Officer

TRAVELLING ALLOWANCE BILL FOR THE MONTH OF.....20.....

Name/Designation.....Department.....Basic Pay

GPF/CPF No.....Bill No & Date.....

Sl. No.	Particulars of Journey & Halt						Purpose of Journey	kind of Journey e.g Road, Rail Or Air	Mileage by Road or actual Expenses					Transportation Fare of Personal effects		Railway/Air fare			Daily Allowance			Total	Remarks	
	Departure			Arrival					Means of conveyance	Actual Fare Paid	No. of Km	Rate	Amount	Distance	Amount	Class in which travelled	No. Of days	Amount	No. Of days	Rate	Amount			
	Station	Date	Hour	Station	Date	Hour																		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25

Grand Total Rs=